



of Carpinteria

Position Title: Eureka! Program Facilitator

Nature of Position: Full Time, Temporary

Program Dates: June 17 to July 16

Salary: \$14.00 Per Hour

Agency Description: Founded in 1971, Girls Incorporated of Carpinteria is an affiliate of the national Girls Incorporated organization, the nation’s leading expert on issues affecting girls and young women. Our mission is to inspire and empower girls and women to achieve personal, social, political and economic success. We provide quality, research based programming to over 600 girls and young women ages 5-18 and their families in Ventura and Santa Barbara counties.

Program Description: The Girls Inc. Eureka! Program is an intensive, five-year program that build girls’ confidence while providing them with hands-on exploration in the field of science, technology, engineering, and math. Eureka! aims to increase girls’ future option for academic achievement and careers, to encourage enrollment in college-bound math and science course, to promote positive risk taking, and to assist girls in developing networks of peers and mentors to support their future endeavors.

Job Summary: Eureka! Program Facilitators will plan and lead science related class session and activities for program participants (12-14 years old). By implementing relevant, college bound program and modeling a positive attitude, facilitators will play an integral role in reaching the goals of the program.

Summary of Essential Job Functions:

- Prepare and lead daily lessons in the focus areas.
- Create a fun, positive, and collaborative classroom dynamic.
- Collaborate with Eureka! staff team in addressing program or individual girls’ issues.
- Supervise program participants at all times, ensuring participation and staying on task.
- Collaborate with Eureka! staff team in addressing program and individual girls’ issues.
- Model appropriate behavior. Serve as a mentor for all girls.
- Attend staff meetings and trainings.
- Work with the program manager and program coordinator to address any social, behavioral or academic issues the girls may be facing.
- Maintain organization and cleanliness of program resources, supplies and activity areas.
- Curtail any attitudes or behaviors that might foster dependence or passivity in girls through an attentive mentoring relationship that models positive relationships and choices.

Minimum Knowledge/Skills/Ability Requirements:

- Experience working with youth, preferably adolescent girls in an educational setting
- Bachelor’s Degree in a related field preferred
- Strong communication skills
- Motivation and strong problem solving skills
- Patient, creative, fun and mature

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. All personnel may be required to perform duties outside of their normal responsibilities from time to time, as needed.

To Apply: submit completed application, questionnaire and any additional documents you would like to share to

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