



of Carpinteria

Position Title: Eureka! Program Group Leader

Nature of Position: Full Time, Temporary

Program Dates: June 17 to July 16

Salary: \$13.00 Per Hour

Agency Description: Founded in 1971, Girls Incorporated of Carpinteria is an affiliate of the national Girls Incorporated organization, the nation’s leading expert on issues affecting girls and young women. Our mission is to inspire and empower girls and women to achieve personal, social, political and economic success. We provide quality, research based programming to over 600 girls and young women ages 5-18 and their families in Ventura and Santa Barbara counties.

Program Description: The Girls Inc. Eureka! Program is an intensive, five-year program that build girls’ confidence while providing them with hands-on exploration in the field of science, technology, engineering, and math. Eureka! aims to increase girls’ future option for academic achievement and careers, to encourage enrollment in college-bound math and science course, to promote positive risk taking, and to assist girls in developing networks of peers and mentors to support their future endeavors.

Job Summary: Eureka! Group Leaders provide a positive, enriching summer experience for participating girls (12-14 years old). By implementing team-building activities, supervising girls and modeling a positive attitude, group leaders will play an integral role in reaching the goals of the program.

Summary of Essential Job Functions:

- Lead daily personal development session, activities, and team building exercises.
- Assist in all components of Eureka! programming, including preparation and cleanup.
- Help to prepare and distribute daily snack.
- Collaborate with Eureka! staff team in addressing program and individual girls’ issues.
- Supervise program participants at all times, ensuring safety and staying on task.
- Model appropriate behavior. Serve as a mentor for all girls.
- Keep an accurate record of daily attendance and group count throughout the day
- Attend staff meetings and trainings
- Work with the program manager and program coordinator to address any social, behavioral or academic issues the girls may be facing
- Move program participants safely through campus and field trip locations.
- Maintain organization and cleanliness of program resources, supplies and activity areas
- Curtail any attitudes or behaviors that might foster dependence or passivity in girls through an attentive mentoring relationship that models positive relationships and choices

Minimum Knowledge/Skills/Ability Requirements:

- Experience working with youth, preferably adolescent girls
- Current college student preferred
- Strong communication skills.
- Motivation and strong problem solving skills
- Patient, creative, fun and mature

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. All personnel may be required to perform duties outside of their normal responsibilities from time to time, as needed.

To Apply: submit completed application, questionnaire and any additional documents you would like to share to

Kenya@girlsinc-carp.org & Jazmin@girlsinc-carp.org