Girls Incorporated of Carpinteria 5315 Foothill Road, Carpinteria CA 93013 805. 684.6364



2017-2018 After School Enrichment

Girls Name		Age	Date of	Birth	Grade in August	School Atten	ding in August
Address		City			S	state	Zip
Parent/Guardian Nam	ne	Email					
Home Phone		Work Pho	ne	. <u> </u>	Cell	Phone	
	S	Start:	Augu	st 22	. 201	7	
		End:	_				
	Please in	dicate the d	-	•		ill attend	
	Monday	Tuesday	Wednes		hursday	Friday	
``	O nor wool (4 E	daval or \$2	E 00 nov da	v Doubio	l aab alawal		
<i></i>	00 per week (4-5 2-3 days per weel					****	
Payment Proced are due in advan- to a collection ag	dure: A payment for the fice every Friday. Failure to ency.	rst week and men keep current wit	nbership is requi h payments may	red to assure result in tern	your child's spa nination of care	ce in our prograi for your child and	n. Subsequent payme I sending your accou
you are reserving	dits: Refund and credits a g a space in our program f es even when the child is a cions.	or your child. Girl:	s Incorporated m	ust have the	assurance of cov	ering care costs	by receiving payment
	rollment: A one-time yea nent. (July 1 - June 30)	rly membership fe	ee of \$35.00 mus	t be paid for (each girl that att	ends Girls Inc. Pr	ogramming. Payment
I fully understa	and agree to the Payme	nt Procedure, Refu	and and Credits, a	nd Membersh	nip Enrollment sta	ated above.	
Parent/Guardian Signa	ature		POD OFFICE H	Date			
			FOR OFFICE U	SE UNLY			
Program:	Prog. Fees: \$	% Giver	n: <u>%</u>	Scholarsh	nip Amt:	Fan	nily Pays:
D	Pirector's Approval:				Date:		
Executive D	irector's Signature:				Date:		

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Membership Enrollment Form 2017-2018

Girls Incorporated of Carpinteria 5315 Foothill Road, Carpinteria CA 93013

805. 684.6364

e Print all of the information below.

Girls Name		Age	Date of Birth	Grade in August	School Atter	nding in August
Address		City		Si	tate	Zip
Parent 1 or Guardian Name		Email				
Home Phone		Work Phone		Cell I	Phone ,	
Parent 2 or Guardian Name		Email				
Home Phone		Work Phone		Cell F	Phone	
In addition to the parent/guardians also serve as emergency contacts.						
Name	Phone Number		Name		Phone N	umber
Name	Phone Number		Name		Phone N	amber
allow my child to take part in pre/p will remain confidential. Health Information: Is there anything we should know a Allergies to: Food Please explain: Please list ALL medications (include)	about your dau Medicine	ghter that will	help provide her with			
Special Disabilities:	ng O Dev	relopmental	○ Emotional	O Visual	○ Hearing	O Mobility
Medical Insurance Name		Physician Name		D	entist Name	
Medical Coverage Number		Physician's Phon	ne Number	De	entist's Phone Nun	nber
Parent/Guardian-PLEASE READ A Phroician, Osteopath or Dentist for booth of the child named above.						
Parent/Guardian Signature			Date			



Girls Incorporated of Carpinteria Census Report 2017-2018

This information is kept anonymously and in confidence. It will be used strictly for statistical data reports to Girls Inc. National Organization and potential funders. Thank you for your help.

Girl's Na	ame:		Primary Language	Spoken at l	Home:
			O English	O Spanish	I
Please m	ark all appro	priate boxes.	O Farsi	O Mandar	in
			○ Tagolog	O Vietnan	nese
AGE:		Annual Household Income:	Other:		
0 5	O 12	O Below \$10,000			
0 6	O 13	○ \$10,000 to \$20,000	Residence Area:		
07	0 14	○ \$20,000 to \$30,000	O Sand Piper	O Dahlia (Court
0 8	O 15	○ \$30,000 to \$40,000	O Villa Del Mar	O Casitas	Village
O 9	0 16	○ \$40,000 to \$50,000	O Concha Loma	Ventura	l
O 10	O 17	Over \$50,000	O Santa Barbara	O Summe	rland
0 11	O 18		Other:		
			Number in Househ	ıold:	
-		r Free Lunch:			
O Free	Lunch OI	Reduced Lunch	Please list highest l	level of educ	
			<u>Mother</u>		<u>Father</u>
Family (Configuratio	n: (please check all that apply)	O Less than high s		O Less than high school
O Livii	ng with two p	parents	O High school dip	loma/GED	O High school diploma/GED
O Livii	ng with moth	er only	O Some college		O Some college
O Livii	ng with fathe	r only	O 2 year college		O 2 year college
O Livii	ng with one p	parent at a time (joint custody)	○ 4 year college		O 4 year college
O Neitl	her parent (fo	oster, grandparent, relative)	O Master's degree		O Master's degree
O Mult	ti-Family		O Doctoral degree		O Doctoral degree
			O Professional deg	gree	O Professional degree
Ethnicit	y:		O Don't know or N	I/A	O Don't know or N/A
O Mult	ti-ethnic	•			•
O Asia	n American		Are any immediate	e family mer	nbers active duty
O Blac	k-African Ar	merican	military personnel	?	
O Nati	ve American	•	○ Yes ○ No		
O Whi	te/Caucasian				
O Hisp	anic/Latina		Please list any med	lical, physica	al or emotional
O Paci	fic Islander		conditions (includi	ng disabiliti	es).
O Filip	ina				
O Othe	•				

Girls Inc. of Carpinteria Program Admissions Form 2017-2018

Child's Name	
Grade in August	School
Parent/Guardian Name	

Child's File: A file is maintained for each child admitted to Girls Incorporated of Carpinteria's Programs. The file included this admission agreement and an enrollment form containing health history and emergency care information. The information in a child's file is confidential and it may be reviewed only by the Parent/Guardian, a representative of Girls Inc. a representative of Community Care Licensing, or the Department of Social Services of California. If necessary, please explain any special circumstances that apply to your child's file, pick-up procedures, etc. and provide legal documentation. It is the responsibility of the parent/guardian to keep Girls Inc. informed of changes in this area.

Policies: All policies related to Girls Incorporated Programs are included in this agreement or in the Parent Handbook, which is available for each Parent/Guardian.

Hours: Administration hours are from 9:00am-6:00pm. Summer program hours are from 9:00am-6:00pm (extended care is available an additional fee). After School Program hours begin at school release-6:00 pm. For more information, please ask office staff.

Scholarships: Scholarships are available for those who qualify. One must fill out a scholarship application and submit a copy of one's most recent Adjusted Gross Income (AGI) from your Internal Federal Taxes and three most recent pay stubs for all parties. If divorced parents have joint financial responsibility for their child, both parties must submit separate paperwork. Schlarship documentation needs to be turned in prior to registration. Discounts do not apply for those on scholarship.

Sign-In/Sign-Out Policy: Parents/Guardians are required to sign the Sign-In/Sign-Out sheet when checking in their child in or out of the center. Only authorized people with proper identification may pick up your child! A signed and dated note by you is required for anyone not on your authorized list.

Snacks: During our programming we offer healthy daily snack(s). Usually one during half days and two during full (extended) days.

Illnesses: Girls Incorporated is not equipped to care for sick children. If a child is unable to participate in our normal routine, the parent/guardian will be called and asked to take the child home. Children will not be allowed to enter the program while having the following: 1. Fever greater than 101° Fahrenheit 2. Serious diarrhea 3. Vomiting 4. Obvious pain or discomfort 5. A contagious rash or illness 6. Head lice

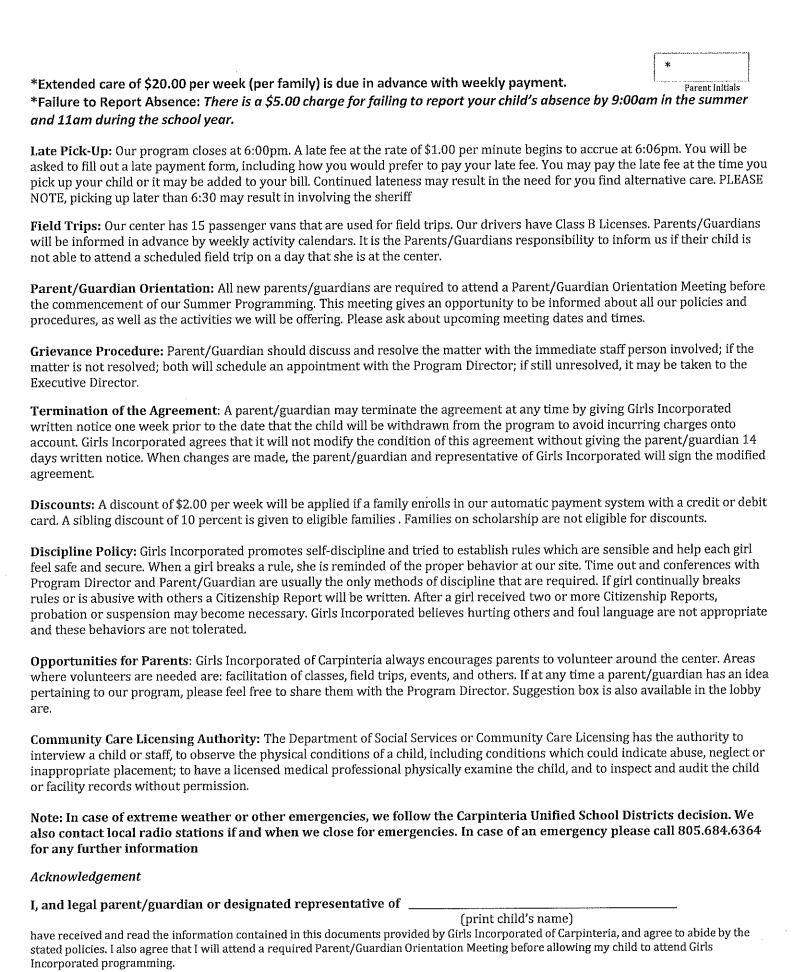
Medication: No medications will be given to a child without written instructions and signed authorization (Lic 9221). All medication must be given to the Program Director. All medications must be in its original container with an unaltered label containing your child's name and current date. The written instructions must be given to the Program Director who will delegate the dispensation of the medication to the Program Leader. No medication of any kind may be administered by a staff without Parent/Guardian authorization on file at Girls Incorporated. Medication is kept in a storage cabinet in the office. Medication that needs refrigeration will be kept in the staff refrigerator.

Sunscreen: Please provide your child with sunscreen if she has any known allergies to sunscreen. Otherwise, we will administer our in-house sunscreen as needed. Application of said sunscreen will be applied in a respectful and non-threatening manner.

Emergency Procedures: If your child is injured, the Program Director or Program Leader will take the necessary steps to obtain the medical care. These steps may include, but are limited to the following:

- ■Attempt to contact a parent or guardian, then listed emergency contacts
- , act child's doctor
- e a staff person take the child to an emergency clinic/hospital
- ■Call an ambulance or paramedic

Release Authorization: You have provided us with 4 individuals authorized to pick up your child in your absence. Changes and additions to this list *must be made in person by the parents/guardians* listed in the registration packet. If you cannot make this change in person, a one-time exception will be made if a signed letter is sent via fax or email directly from a parent or guardian. Girls Inc. of Carpinteria/FY 2017-2018



Printed Parent/Guardian Name: ______

Signature of Parent/Guardian:

ACKNOWLEDGEMENT

l, as	the parent/guardian designated representative
of	, have received and read the
	name of child
follo	wing documents at the time of my child's admission to:
	Girls Incorporated of Carpinteria
	facility name
0	"Parent's Right" (LIC 995)
0	"Personal Rights" (Child Day Care Facilities) (LIC 613A)
6	Other documents (facility may specify parent handbook/admission agreement)
	Admission Agreement, Medical Consent, and Membership Enrollment
	other document
inspe ager cond	derstand that the licensing agency has the right to interview children or staff and to ect and audit the facility or children's records without prior consent. The licensing acy has the right to observe the physical condition of any child(ren), including litions which could indicate abuse, neglect or inappropriate placement, and to have ensed medical professional physically examine the child(ren).
	Parent/Guardian Signature Date
-	Facility Representative Date

CHILD CARE CENTER **NOTIFICATION OF PARENTS' RIGHTS**

PARENTS' RIGHTS

As a Parent/Authorized Representative, you have the right to:

- 1. Enter and inspect the child care center without advance notice whenever children are in care.
- 2. File a complaint against the licensee with the licensing office and review the licensee's public file kept by the licensing office.
- 3. Review, at the child care center, reports of licensing visits and substantiated complaints against the licensee made during the last three years.
- 4. Complain to the licensing office and inspect the child care center without discrimination or retaliation against you or your child.
- 5. Request in writing that a parent not be allowed to visit your child or take your child from the child care center, provided you have shown a certified copy of a court order.
- Receive from the licensee the name, address and telephone number of the local licensing office. 6.

COMMUNITY CARE LICENSING DIVISION CHILD CARE OFFICE Licensing Office Name: 744 P Street, Sacramento, California 95814 Licensing Office Address: (916) 229-4500 Licensing Office Telephone #:

- 7. Be informed by the licensee, upon request, of the name and type of association to the child care center for any adult who has been granted a criminal record exemption, and that the name of the person may also be obtained by contacting the local licensing office.
- Receive, from the licensee, the Caregiver Background Check Process form. 8.

NOTE: CALIFORNIA STATE LAW PROVIDES THAT THE LICENSEE MAY DENY ACCESS TO THE CHILD CARE CENTER TO A PARENT/AUTHORIZED REPRESENTATIVE IF THE BEHAVIOR OF THE PARENT/AUTHORIZED REPRESENTATIVE POSES A RISK TO CHILDREN IN CARE.

For the Department of Justice "Registered Sex Offender" database, go to www.meganslaw.ca.gov

(Detach Here - Give Upper Portion to Parents) LIC 995 (9/08)

ACKNOWLEDGEMENT OF NOTIFICATION OF PARENTS' RIGHTS (Parent/Authorized Representative Signature Required)

I. the parent	/authorized representative of	, h	ave
received a	copy of the "CHILD CARE CENTER NOTIF BACKGROUND CHECK PROCESS form from	FICATION OF PARENTS' RIGHTS" and	the
	Girls Incorporated of C	arpinteria	
	Name of Child Care C	enter	
	Signature (Parent/Authorized Representative)	Date	
NOTE: This	Acknowledgement must be kept in child's file and	i a copy of the Notification given to	

parent/authorized representative.

For the Department of Justice "Registered Sex Offender" database go to www.megansiaw.ca.gov

IMPORTANT INFORMATION FOR PARENTS

CAREGIVER BACKGROUND CHECK PROCESS CALIFORNIA DEPARTMENT OF SOCIAL SERVICES

The California Department of Social Services works to protect the safety of children in child care by licensing child care centers and family child care homes. Our highest priority is to be sure that children are in safe and healthy child care settings. California law requires a background check for any adult who owns, lives in, or works in a licensed child care home or center. Each of these adults must submit fingerprints so that a background check can be done to see if they have any history of crime. If we find that a person has been convicted of a crime other than a minor traffic violation or a marijuana-related offense covered by the marijuana reform legislation codified at Health and Safety Code sections 11361.5 and 11361.7, he/she cannot work or live in the licensed child care home or center unless approved by the Department. This approval is called an exemption.

A person convicted of a crime such as murder, rape, torture, kidnapping, crimes of sexual violence or molestation against children cannot by law be given an exemption that would allow them to own, live in or work in a licensed child care home or center. If the crime was a felony or a serious misdemeanor, the person must leave the facility while the request is being reviewed. If the crime is less serious, he/she may be allowed to remain in the licensed child care home or center while the exemption request is being reviewed.

How the Exemption Request is Reviewed

We request information from police departments, the FBI and the courts about the person's record. We consider the type of crime, how many crimes there were, how long ago the crime happened and whether the person has been honest in what they told us.

The person who needs the exemption must provide information about:

- The crime
- · What they have done to change their life and obey the law
- · Whether they are working, going to school, or receiving training
- · Whether they have successfully completed a counseling or rehabilitation program

The person also gives us reference letters from people who aren't related to them who know about their history and their life now.

We look at all these things very carefully in making our decision on exemptions. By law this information cannot be shared with the public.

How to Obtain More Information

As a parent or authorized representative of a child in licensed child care, you have the right to ask the licensed child care home or center whether anyone working or living there has an exemption. If you request this information, and there is a person with an exemption, the child care home or center must tell you the person's name and how he or she is involved with the home or center and give you the name, address, and telephone number of the local licensing office. You may also get the person's name by contacting the local licensing office. You may find the address and phone number on our website. The website address is http://ccld.ca.gov/contact.htm.

PERSONAL RIGHTS

Child Care Centers

Personal Rights, See Section 101223 for waiver conditions applicable to Child Care Centers.

- (a) Child Care Centers. Each child receiving services from a Child Care Center shall have rights which include, but are not limited to, the following:
 - (1) To be accorded dignity in his/her personal relationships with staff and other persons.
 - (2) To be accorded safe, healthful and comfortable accommodations, furnishings and equipment to meet his/her needs.
 - (3) To be free from corporal or unusual punishment, infliction of pain, humiliation, intimidation, ridicule, coercion, threat, mental abuse, or other actions of a punitive nature, including but not limited to: interference with daily living functions, including eating, sleeping, or toileting; or withholding of shelter, clothing, medication or aids to physical functioning.
 - (4) To be informed, and to have his/her authorized representative, if any, informed by the licensee of the provisions of law regarding complaints including, but not limited to, the address and telephone number of the complaint receiving unit of the licensing agency and of information regarding confidentiality.
 - (5) To be free to attend religious services or activities of his/her choice and to have visits from the spiritual advisor of his/her choice. Attendance at religious services, either in or outside the facility, shall be on a completely voluntary basis. In Child Care Centers, decisions concerning attendance at religious services or visits from spiritual advisors shall be made by the parent(s), or guardian(s) of the child.
 - (6) Not to be locked in any room, building, or facility premises by day or night.
 - (7) Not to be placed in any restraining device, except a supportive restraint approved in advance by the licensing agency.

THE REPRESENTATIVE/PARENT/GUARDIAN HAS THE RIGHT TO BE INFORMED OF THE APPROPRIATE LICENSING AGENCY TO CONTACT REGARDING COMPLAINTS, WHICH IS: NAME Community Care Licensing Division Child Care Office ADDRESS 744 P Street CITY ZIP CODE AREA CODE/TELEPHONE NUMBER 95814 Sacramento, CA (916) 229-4500 DETACH HERE TO: PARENT/GUARDIAN/CHILD OR AUTHORIZED REPRESENTATIVE: PLACE IN CHILD'S FILE Upon satisfactory and full disclosure of the personal rights as explained, complete the following acknowledgment: ACKNOWLEDGMENT: I/We have been personally advised of, and have received a copy of the personal rights contained in the

California Code of Regulations, Title 22, at the time of admission to:

(PRINT THE NAME OF THE FACILITY)

Girls Incorporated of Carpinteria

(PRINT THE ADDRESS OF THE FACILITY)

5315 Foothill Road, Carpinteria CA 93013

(PRINT THE NAME OF THE CHILD)

(SIGNATURE OF THE REPRESENTATIVE/PARENT/GUARDIAN)

(ITTLE OF THE REPRESENTATIVE/PARENT/GUARDIAN)

LIC 613A (8/08)

LIC 702 (8/08) (CONFIDENTIAL)

ILD'S PREADMISSI	ON HEALTI	HISTORY-PAF	RENT'	S REPOR	RT.			
CHILD'S NAME				SEX		ATE		
FATHER'S FATHER'S DOMESTIC FARTNER'S NAME					DOES FATREN/FATHER'S DOMESTIC PARTNER LIVE IN HOME WITH CHILI			
MOTHERS/MOTHERS DOMESTIC PARTNERS N	WE				DOES N	отнея-мотне	R'S DOMESTIC FARTNER I	LIVE IN HOME WITH CHILD?
IS /HAS CHILD BEEN UNDER REGULAR SUPERV	ISION OF PHYSICIAN?				DATEO	F LAST PHYSIC	LAVED: GAL EXAMINATION	
DEVELOPMENTAL HISTORY (4-6	r manis and preson	oci-age children only)					SAME AND A SOURCE OF THE	
	NEXTUE	distribution and the second second		WCM1H9) Alexandra
PASTILIANESSES HIRATARIES	see that child ha DATES	s had and specify appro	umate d	ILEN OF HINES	est			DATES
Chicken Pox	DAILO	☐ Diabetes		5,4,20	l	Potlor	nyelitis	
Asthma		Epitepsy				Ten-D	ay Measles	
Rheumatic Fever			,			(Rube	•	
Hay Fever		Mumps	`			iii Three (Rube	-Day Measles lla)	
SPECIFY ANY OTHER SERIOUS OR SEVERE & U	VESSES OF ACCIDENTS	<u> </u>		**************************************		`		
DOES CHILD HAVE FREQUENT COLDS?	YES [] NO	HOW MANY IN LAST YEAR?		LIST ANY ALLEAGH	ES STAFF	SHOULD BE AW	ARE OF	
DAILY ROUTINES (*For infants and) WHAT TIME BOSS CHAR CET UPT*	preschool-age child	en only) XEATTME DOES CHAD GO TO B	E02•			COESCHU	SLEED WELL?*	
Karana kan baran baran mari						# #E2X10X40?		
Chines diserverses mesony								
						238423		
205108/4063								
Hamatharianianian publishi (12 YES SIG	if ter at your	5/9/LT		e Korensusus Es	11.771.1711		2013 - 15 US 11 - 1200-	
Vandalist sa sale koskedi i			1809020	alo poli desemb				
MICHELIA EN								
IS CHILD PRESENTLY UNDER A DOCTOR'S CAR	7 FYES, NAME DE	DOCTOR:		LD TAKE PIPESCA		CATION(S)?	IF YES, WHAT KIND AND	ANY SIDE EFFECTS
DOES CHILD USE ANY SPECIAL DEVICE(S):	FYES, WHAT KIN	D:	1		AO XAL DEVIC	EIS; AT HOME?	IF YES, WHAT KIND:	
C YES CO NO			TO Y	ES []	МО			
PARENT'S EVALUATION OF CHILD'S PERSONAL!	ΤΥ							

HOW DOES CHILD GET ALONG WITH PARENTS,	EROTHERS, SISTERS A	ND OTHER CHILDREN?						
HAS THE CHILD HAD GROUP PLAY EXPERIENCE	:67		·	**				
DOES THE CHILD HAVE ANY SPECIAL PROBLEM	SFEARS/NEEDS7 (EXP	LAIN.)					······································	
wr.			w					
WHAT IS THE PLAN FOR CARE WHEN THE CHILE	O IS ILL7					<u></u>		· · · · · · · · · · · · · · · · · · ·
REASON FOR REQUESTING DAY CARE PLACEM	ENT							
	· · · · · · · · · · · · · · · · · · ·							<u> </u>
PAMENT'S SIGNATURE							DATE	

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Consent to Release of Education Records

Note: The Carpinteria Unified School District may permit access to pupil records (education records) to third parties upon the written consent of a parent or guardian, in accordance with requirements of the California Education Code and the Family Educational Rights and Privacy Act. When completed and returned to the District, this Consent will authorize such access. Please read this Consent form carefully before signing and returning to the District.
I,
I understand that release of education records is limited to the following: 1. Name of student 2. School of student 3. Attendance 4. Grade Point Average, & Grades Earned 5. Upcoming Assignments 6. Missing Assignments 7. State Test Scores 8. Classroom Benchmark Assessments
This release gives my consent to the District to permit such access and to Agency staff to access these education ords online, using the District's Assessment Data Management System and/or Student Information Database of stem. This Consent will be kept with my child's pupil records file.
I understand that the purpose of sharing these records is to authorize my child's after school service provider to access information concerning my child's academic program and progress. Agency staff will work with the school the family and the student in an effort to improve my child's academic success at school. The Agency and its staff are not permitted to transmit any of my child's education records or information to any other parties without my written consent.
I acknowledge that I may submit at any time a subsequent notification in writing directing the Carpinteria Unified School District to no longer permit the Agency or its staff access to my child's education records.
This Consent to Release of Education Records is valid for the 2017-18 school year, or as long as the student is served by the Agency, whichever is the lesser time length. Unless earlier terminated, this Consent will expire on June 30, 2018.
Carpinteria Unified School District is authorized to release information to the following agency and its staff (please print clearly and sign your name):
Student's Name Student's Date of Birth
Parent/Guardian's Signature Date Girls Incorporated of Carpinteria, 5315 Foothill Road, Carpinteria, CA 93013, 805-684-6364 Agency Name, Address & Telephone Number
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